



# The Beeches Primary School

Beech Avenue  
Peterborough  
PE1 2EH

Tel: (01733) 209877  
Fax: (01733) 209878  
www.beeches.peterborough.sch.uk  
office@beeches.peterborough.sch.uk

Dear Parents/Carers,

## PARENTS' EVENING

The school will be open on Tuesday 1st and Wednesday 2nd November from 3.30 - 6.20 p.m. so that you can meet your child's teacher.

It would be helpful if you could indicate a time so that the teachers can plan a timetable for the evening. This will help to avoid everyone arriving at once. Parents of children in KS1 can sign up to a time on your child's classroom door. Entry into the hall will be via the main school entrance.

You will be given a pack by your child's teacher to complete on the night and handed to a member of the office staff before you leave. This pack will contain an update form of your address, telephone number, etc. for you to check, an ethnicity form and permission slip. If you require help, please let the teacher know so that we can arrange for a translator to help you.

Yours sincerely,

Mr. T. Smith  
Headteacher

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The Beeches Primary School

Please return as soon as possible.

Name of child ..... Class .....

### Preferred time for Tuesday 1<sup>st</sup> Nov.

### Preferred time for Wednesday 2nd Nov.

- 3.30 - 4.00 p.m.
- 4.00 - 4.30 p.m.
- 4.30 - 5.00 p.m.
- 5.00 - 5.30 p.m.
- 5.30 - 6.00 p.m.
- 6.00 - 6.20 p.m.

- 3.30 - 4.00 p.m.
- 4.00 - 4.30 p.m.
- 4.30 - 5.00 p.m.
- 5.00 - 5.30 p.m.
- 5.30 - 6.00 p.m.
- 6.00 - 6.20 p.m.

**T**

*Please circle T if you require a translator.*

